

Financial Report EFS 2008

Introduction

Between 2002 and 2004 a considerable amount of time was spent tidying up the database of member societies. In 2005 the accounting year was moved to January through to December and was the final year invitations were made for arrears to be paid for member societies or the society name was removed from the membership list. A first financial report was prepared for the financial and calendar year of 2006.

For the calendar year of 2008, this forms the third annual report from the Treasurer of EFS. It contains a treasurer's report and summary as well as a breakdown of all income and expenditure for the Federation. It provides a pathway to financial governance for the Federation with complete transparency on expenditure.

2008 was a busy year for the Federation with the biannual conference in Rome. The treasurer remained busy with meetings with WHO (EURO office), potential societies in the Russian Federation and with members overseas and with the ongoing development of relationships and engagement with our first medium term PCO (AIM Italy). Considerable time was spent by all the officers in negotiation with potential hosts for the 2010 EFS meeting.

Financial Strategy

- The future options for the Federation include expanding income generation and this in turn may include application for European grant monies. For this to proceed, financial governance with clear accounts are prepared and presented on an annual basis. If necessary these may be audited by an independent accountant although again for the year 2008 the expenditure necessary was not deemed necessary by the executive committee at their away day meeting in London (Feb 2009).
- Accumulated funds are identified for specific projects. For 2009, this is a weekend for the officers to meet for a strategic workshop and planning event.
- Application for charity status may provide a further financial benefit and will be explored further in 2009 if approved by the executive at any time during their deliberation in executive meetings.
- An asset register is established with normal depreciation and write off.

Incomes

The principal income streams are listed below.

INCOME					
	Subscription 10	Interest 20	Donation 30	Credit Card Income 40	PCO 50
£	5275	167	0	6	30000
€	5803	184	0	6	33000

- The major income to EFS is during 'even' years where income from the core PCO will be made available. This is a minimum guaranteed amount of 30,000 euros in 2008 and 40,000 euros in 2010. In addition a share of the profit from each meeting (if achieved) will be made available to the EFS with a proportion of this profit distributed to the host society. **Payments were received from AIM in 2008 amounting to €30,000. No profit was made on the Rome meeting for distribution to EFS or the local host societies.**
- The number of member societies who have paid the annual subscription of 130 Euros in 2008 was 33 as of April 2009 which was less than the 40 members in 2007. 50 member societies and associations are affiliated to the Federation. The Federation can accept payment by credit card in addition to bank transfer and cash. We can collect back dues at the biannual congress which is necessary for full voting rights. **In 2008 the amount from subscriptions (including collection of arrears) was £5275 (€5803).**
- New societies are invited to apply for membership of the Federation. In 2007 the Polish Sexological Society, BSPOGA & SSSSR from the UK and DGfS from Germany became members of the Federation. New societies applying for membership in 2008 include societies from Denmark, Hungary, Croatia and Switzerland. The Austrian Society for Sexology and two societies from Spain rejoined the Federation. Applications have been received from Russia and Turkey to join in 2009.
- New societies in sexology, sexual medicine and sex education will be identified and invited to join in 2009 as a principal duty of the P.A. to the General Secretary of the Federation. The president and general secretary will travel to extend the visibility of EFS as sanctioned by the executive committee and using specific grant monies which form additional income from the PCO above the monies stated above.

- A new category of individual membership of the Federation is now possible through a change in the 2006 statutes and the criteria for application was established in 2007 – Three personal subscriptions had been submitted by the end of 2008.
- The official Journal of EFS, Sexologies is under contract with the Federation to provide a profit share on subscriptions above 400 copies. An annual meeting takes place to look at the management of this contract and new developments were announced for group wide subscriptions at the Rome meeting in 2008. If these rise above the important threshold of 400, EFS will obtain financial income. **No income was received from Elsevier in 2008. At the time of writing a new contract is being prepared for consideration.**
- The opportunity for executive council members and third parties to use credit card facilities for income collection through the EFS website is available with 5% handling charges going to EFS. **In 2008 this amount from this source was £5.50 (€).**
- Interest earned on the cheque account was low **£3.50 (€)** but it is linked with a Money Manager (MM) account. The instant access MM account allows for higher interest to be earned. **The amount raised in 2008 was £163.74 (€180.11).**
- No donations were received in 2008

Expenditures

EXPENDITURE

Travel							
	Car	Rail	Air	Taxi	Other	Accommodation	Room hire
	100	110	120	130	140	200	210
£	197	101	1454	902	326	1126	0
€	216	111	1599	992	359	1239	0

Telecommunications							
Line Rental	Telephone calls	Internet/e-mail	Secretarial	Postage	Courier	Stationary	Photocopying/printing
300	320	330	400	410	420	430	500
157	9	1154	3871	146	0	202	263
172	10	1269	4258	160	0	222	289

Executive Catering	Subsistence	Hospitality	Other	Legal Advice	Indemnity	Subscriptions	Bank Charges
600	610	620	700	720	721	730	800
0	1891	3409	1906	0	525	0	308
0	2080	3750	2096	0	578	0	339

- Expenditure for the Federation is primarily around the executive meetings (which we try to schedule alongside other meetings where some members are already attending such as ESSM or WAS) (codes 100- 210 and 600-610) and the overall administration (codes 300-500) (see below).
- Travel does feature in expenditure e.g. visiting the EURO office of WHO to establish formal relations. Expenses relating to the annual meeting with the publisher in Paris are shared with Elsevier. Many of the costs relating to the planning and attendance at the biannual congress (2008 – Rome) are reimbursed by the PCO AIM. Visiting potential new societies is supported by a grant from the PCO. In 2008,

the trip to Russia was rescheduled to the weekend to reduce expenditure in a very expensive city, Moscow.

- It was agreed by the executive committee in April 2008 that monies would be retained within the funding stream to support the president, the secretary and the treasurer of the Federation with secretarial and administrative support. Job descriptions have been written for the UK based positions and all positions are now appointed. Support to the President and General Secretary is paid through a retainer amount each quarter (€450) whilst the support to the treasurer is on an invoice basis due to the seasonal variation of workload.
- Webmaster services are provided by Daniel Wylie by invoice for work done. A NAS server was purchased to allow 24 hour access worldwide for all secretariats working for EFS but there remain some technical difficulties with use of the device. However, it has allowed secure backup facilities for our website materials.
- Hospitality (code 620) includes covering travel and accommodation costs for gold medal winners not attending the congress and the celebration meal for winners and their guest with the officers and past medal winners. A dinner for the meeting with Russian sexologists was also covered by EFS.
- Specific expenses include the pressing of the Gold Medals (£1303), prize monies for the best conference paper and purchase of software. These are accounted for in section code 700.
- Additional expenditure is required in liability insurance which has been established with Hiscox to provide cover for members of the executive committee in their actions including the financial aspects of our activity (code 721). **In 2008 this premium remained the same as 2007 (nearly £44 (€48.4) each month)**
- In addition the Federation complies fully with the data protection regulations under the UK Data Protection Act 1998. **In 2008 this premium remained the same as 2007 - £35 (€38.5)**
- No specific subscriptions were paid in 2008, as the WAS premium was paid in 2007 and is due again in 2009.

Summary statistics, the overall situation is described below.

- **Total reserves at the 31st December 2008 were £14,820 (€16,302). Variance in total balance from 01.01.08 was +£10,036 (€11,039).**
- A clear breakdown of income and expenditure is provided in both GBP sterling £'s and the equivalent in Euros. The account is UK based in GBP and all amounts in EUROS are illustrative. The strength of the EURO to the GBP and dollar influences any monies held as cash. At the time of preparation, the exchange rate was 1.1€:£1.
- Insurance is established for the actions of the executive committee
- A core PCO, AIM Italy secures the provision of congress facilities for the designated core host society and guarantees income to EFS in 2008 and 2010. Negotiations are scheduled for a new contract for 2012 and beyond.
- Job descriptions are in place for those employed and paid on a freelance basis by the Federation
- As asset register is in place
- A clear database of all member societies of the Federation is now established and annual invoices are sent in the early part of each year. This was delayed in 2009 due to technology limitations. New hardware is approved for purchase.
- New financial opportunities will be explored as approved by the committee.
- With the increased reserves, the executive gave approval for a weekend strategy meeting to be attended by all members of the executive in London in February 2009.

In conclusion financial governance is in place, which will allow the Federation to consider options for adopting charity status and application for European Community grants should this be the intention of the executive committee and membership of EFS.

Kevan R Wylie
General Secretary/Treasurer
European Federation of Sexology
Sheffield, UK. April 2009.