

Executive Committee Minutes

Sunday 13th April 2008 Hilton Cavalieri Hotel, Rome. Italy.

Present: Antonio Palha, Robert Porto, Mireille Bonierbale, Ursula Pasini, Chiara Simonelli, Salvatore Caruso, Osmo Kontula, Moshe Mocke, Birgitta Hulter, Alfons Vansteenwegen, Kevan Wylie, Bettina Wylie, Kim Monk, Marta Garcia . Also: Representatives of AIM (part), Representatives of Greek Association – Romanos Konstantinos (part), John Dean (part)

Apologies: None

Minutes: Kim Monk

Item	Notes	Action
	Antonio Palha made introduction to the committee and welcomed Bettina, Kim and Marta	
Minutes of last meeting	Birgitta asked if full names of attendees and non attendees not abbreviations could be used: Past minutes agreed.	Agreed: Kim to adjust & note
AIM Report	Presentation from AIM	Action: Antonio thanked the representatives of AIM for the successful organisation of the conference
Future meetings and collaboration		
1. Reciprocal invitations ESSM & WAS lectures	It was noted that a formal agreement between ESSM and EFS had not been agreed, Traditionally each society covered their own costs. It was noted for WAS a reciprocal arrangement should be agreed and clear rules to be drawn up. KRW proposed a limit of 6 members. (e.g. if 8 wanted to attend then the cost of such to be shared by the attending 6).	Action: To be discussed at WAS board meeting: Kevan & Antonio and letter from Kevan to EAR
2. Future scientific meeting – (Athens 2010)	<ul style="list-style-type: none"> • Kevan/Antonio/Chiara to attend preparation meeting for Athens 2010. Kevan proposed nominations of 2 other non-committee attendees within 2 weeks. This was seconded by Birgitta. • Debate who to invite from ESSM/EMAS to join the scientific committee, which would encourage other group delegates or link with EASM academy. Suggestion of participant from Greek society to encourage success of next conference • Prizes: Suggestions: Chiara offer a special prize for young researcher: 	<p>Action: Kevan, Antonio, Chiara, AIM</p> <p>Action: submit nominations to Kim via email within 2 weeks</p>

	Also suggestion of author who hasn't published before and this could be linked to publication in the EFS Journal. Request PCO to pay for free registration . A prize fund of €250 was agreed.	
3. EFS 2010 Greek Association	The society made a presentation. The venue will be in Athens at ?the Hilton?. The suggested date for the conference was between 15 th May & 5 th June. AIM is to support the 2010 congress. Suggestions of 1 day subscriptions, look at session length and programme; also what 'specialities' would be attending.	Action: Officers & AIM
4. EFS 2012	There are no current bids to host the 2012 meeting: A previous bid made by the Catalan Society (Barcelona) had recently been withdrawn and they offered an explanation of unable to understand rules and obligations of hosting society. Decision by the Executive that calls for bids should be re-opened and closure by the end of September. The Executive to discuss and decide in October and all results to be forwarded by email and post	Action: Bids by Sept (DT – web; KM -postal) and results to be circulated by email and post – Kim
5. Proposed survey of 'what members want' from the EFS meeting and why they do not attend	Kevan suggested that a short questionnaire in English of 5 to 6 questions be developed detailing what members expect from being a member of EFS and benefits, this is more likely to 'sell' attendance to congress. This is to be sent to all societies for secretaries to circulate to all members	Action: Kevan to develop questionnaire for circulation. Kim to circulate to all members.
6. Romanian Sexual Medicine Physicians 'The sexual enzyme' & 'real and complete sexology'	Host a joint meeting in Romania and supported by EFS, question of who is chosen, EFS to pay airfare and Romania hosts to cover registration, hotel & subsistence at hotel. Submit interest to Kim via email and what subject topic is being offered.	Email interest to Kim within 2 weeks.
7. Joint meeting with FLASSES (2009)	An interest in hosting a joint meeting with FLASSES and EFS has been proposed. A question of where the meeting would be held. And further discussion with Ruben is necessary. Suggestions of a similar meeting with Africa (Uwem) in 2011.	Action: contact Ruben/ Uwem to be contacted – Antonio/Kevan
Future society visits: Sofia/Macedonia/Russia	Further visits are proposed. Visit to Russia - St. Petersburg or Moscow and promote the Federation Possible suggestion of Russia to host the next congress in 2012. Osmo has contacts in Russia. EFS will fund and some monies from AIM contract renewal.	Action: Kim to contact Osmo for contact details. Kevan to write to contacts once they are to hand – Update: letter

		sent to Osmo
Presidents report 1.General	<ul style="list-style-type: none"> Antonio reported: CD's containing agenda/financial documents were handed out to all members. It was noted that the Newsletter was an effective way of communication, Antonio asked members of the Executive to supply any news for update and publication in the newsletter. Independence of EFS from WAS, Reciprocal placements/WAS wants database, what would EFS gain ?, implications of data protection/ individuals must give permission for information to be released. Compulsory to be a member of EFS and WAS but also suggested by WAS it was okay to be only a member of WAS. A new proposal by Eusebio cannot be submitted at GA as it was not submitted within 30 days, needs further consideration by Executive. 	Action: All members to supply news for publication Action: Exec To discuss in Dec 08 at next meeting
2.Relations with Academy of Sexual Medicine	<p>John Dean gave a brief overview of the course held in Oxford. Concerns that EFS had not been involved in discussing the programme. Proposals for future programmes to be outlined and emailed to Kevan</p> <p>Thanks to EFS for contributors to Oxford course. There are 40 applicants already for this year's course without advertising. Drug companies interest in funding</p> <p>John Dean wants closer collaboration with EFS and will make contact with Kevan/Robert. EFS exec to look at the programme and look at EFS contribution to this.</p>	Action: Robert & Kevan to meet with John Dean for further development on future courses. Update: John Dean subsequently not available
3.Progress of assigned tasks:	No further progress in assigned tasks	Action: Antonio Palha
4.New tasks to be assigned	No new tasks discussed	Action: Antonio to deliberate and inform committee.
Secretary and Treasurers report (report circulated CD) 1.General	<p>Kevan reported: 51 member societies - 28 paid members , 4 new societies in 2008 (see below)</p> <p>1 new individual member – Dennis Lin</p>	

	<p>Applications for society membership:</p> <ul style="list-style-type: none"> • Zurich society – endorsed by Ursula Pasini • Croatian society • Hungary • Dansk Sexlog Fonening <p>The Danish society's application raised concerns as there was little known about the application needs further investigation. The society has paid its membership.</p> <p>Discussion around application forms/references and the statutes must be written in English. Application forms to be redesigned and agreed at a previous executive meeting. The application had already been agreed by Executive. A suggestion that the application form be redesigned – referees section.</p>	<p>Action: Bettina to redesign</p>
2.Financial update:	<p>Kevan gave an explanation of the report circulated including breakdown of spending: Comments made that it was not easily understood. Suggestions of an accountant to prepare report was offered by Kevan but would involve a charge to EFS. Not considered necessary by committee. Kevan explained that reconciling accounts was time consuming and expensive to employ support.</p> <p>Suggestions that pharmaceutical companies could be approached to advertise in the newsletter. Questions were raised why the newsletter wasn't sent via email to cut costs – this would be addressed once all members societies email addresses are collated.</p>	<p>Action: Financial report approved by the Exec:</p> <p>Action: Newsletter to be sent by email from next issue (Robert)</p>
3.Financial recompense to secretariat	<p>Following discussion it was agreed that all members of the secretariat be paid €150 per month for the next 12 months and review thereafter</p>	<p>Action: Kevan</p>
4.Budget issues	<p>A: Lisbon minutes agreed re expenses</p> <p>B: NAS server: Kevan explained the problems that Exec were having in accessing details such as society details. Kevan suggested that a NAS server (a storage device that will allow us to back up all EFS documents and web materials safely and with protection) could be purchased for all Exec members to access there, which would be constantly updated therefore members could have regular updated correct information and allow 24 worldwide</p>	<p>Action: Agreed to purchase NAS server (Daniel)</p>

	<p>access to all permitted staff</p> <p>C: Prizes: European Female Researchers in sexology – not discussed</p>	<p>Action: carried forward to Dec Exec. (Kim/Robert)</p>
Website update	<p>Kevan fielded Daniel report.</p> <p>It was noted that photos of Ursula, Mireille and Moshe are 'missing' from the EFS website Executive committee photo.</p>	<p>Action: Dan to re-upload the photos</p>
Gold Medals	<p>2 nominations per year i.e. 4 per 2 years. RP to speak at General Assembly.</p>	<p>Action Robert will oversee</p>
Journal Update 1.General	<p>Mireille gave brief overview.</p> <p>Kevan discussed – need to review contract with publisher at September annual review meeting</p>	<p>Action: Mireille & Kevan</p>
2.Expectations from our next meeting with Elsevier	<p>Approximately 2000 downloads, do Elsevier charge for downloads ask for feedback at next publishers meeting. When contract is up for renewal, ask publishers for details of income from Internet downloads.</p>	<p>Action: Next meeting with Elsevier Sept/Oct for discussion (Kevan, Mireille)</p>
3.Report from meeting with publishers (report enclosed)	<p>No further comment</p>	
4.Abstract book and 2008: quote for 2010	<p>To be discussed at with Elsevier. Complaints from PCO re: increases in prices. Firm quotes from Elsevier and rising costs. A firm contract needs agreeing for costs. Abstracts: competitive quote and decided before next year.</p>	<p>Action: Kevan, Mireille, AIM</p>
Decision of nomination of officer positions –2012 – 2014	<p>Postponed for 6 months</p>	<p>Action: Next executive</p>
AOB	<p>Ursula expressed concerns re the Conference length – 4 days, would this have an impact of delegates, taking up working week. Would a weekend be a better time to hold the conference. Kevan suggested a survey for opinion. Cost of Rome and hotel expensive. The hotel size and facilities are important – Question of value for money</p>	<p>Action: Kevan</p>